

St Mary's College

11 New Street, Ponsonby,
Auckland 1011



St Mary's College
Information for
Students & Parents 2023



ST MARY'S COLLEGE
AUCKLAND
CATHOLIC SCHOOL FOR GIRLS

Dear Parents/Guardians

We invite you to consider the many benefits of Catholic education in the Mercy tradition at St Mary's College.

St Mary's College is a Catholic Integrated school for girls, offering a Catholic education to students, Year 7 to Year 13.

St Mary's College offers a wonderful environment for your daughter to learn, grow and realise her potential. The College provides a high-quality academic education with extensive co-curricular opportunities and aims to instil in young women a strong sense of self-esteem and confidence.

As the oldest school for girls in New Zealand, St Mary's College has enjoyed a long tradition of academic excellence with graduates moving on to further their studies across a wide variety of disciplines. An holistic education has been key to the success of Mercy education since its inception in Ireland in 1831.

We aim to educate our students to be *"21st Century Women of Mercy", prepared for the changing world and with a focus on reaching out to others.*

St Mary's College is a very special place, and we are delighted to share our world with you and your family.

Yours sincerely

Sarah Dwan

Principal

Enrolment Process - NZ residents

- Please make sure you have the required documents ready to upload before starting the online application.
- Complete Section A online and upload and attach all other required documents.

Applications will be considered for acceptance when Section A is completed, and all documents are provided.

St Mary's College ONLINE enrolment form - Section A

St Mary's College enrolment form - other information

Preference students (Catholic) - the preference of enrolment certificate signed by the parish priest

Preference students - 5.1 - copy of Catholic baptismal certificate if baptised and any sacramental certificates

Preference students - 5.2 - 5.5 - copy of sponsor's baptismal certificate

Non-preference students - a reference from your church community or current school

Copy of birth certificate

Non-NZ residents - a copy of the student's passport with visa/permit which states the student is a domestic student

Copy of student's most recent school report

A copy of your daughter's immunisation certificate

One passport-sized photo

Use of Devices and Internet Agreement BYOD - signed student agreement

If you are contacted regarding an appointment, please ensure you bring your daughter to the interview. Late enrolment applications may be considered in August/September. If you are applying under Preference 5.4 you may be asked to bring your sponsor with you to the interview. Please note that not all applicants are interviewed.

Families with an offer of place are required to confirm acceptance of place by **Thursday 5 May 2022**, returning the signed acceptance form either by email to enrolments@stmaryak.school.nz or by post. Failure to do so will see the enrolment place forfeited. Once an offer of placement has been made, acceptance will be confirmed upon meeting the conditions of enrolment

Please return the completed enrolment forms to:

The Enrolment Officer
St Mary's College
PO Box 47003
Ponsonby



St Mary's College will provide an excellent education for students enabling them to take their place in society as confident life-long learners and as women who value and hold the truths of the Catholic Church and the Mercy tradition of compassion and social justice

SPECIAL CHARACTER OF ST MARY'S COLLEGE

New picture

At St Mary's College, our aim is to develop young women of Mercy. Our Catholic Character is woven into every facet of college life. The Special Character programmes that we offer draw deeply on the values of the Gospel and the spirit of Mercy. The Special Character of St Mary's College is its reason for existence. It is the “heartbeat” and soul of the school. At St Mary's College, our aim is to develop young women of Mercy. Our Catholic Character is woven into every facet of college life. The Special Character programmes draw deeply on the values of the Gospel and the spirit of Mercy. The Special Character of St Mary's College is its reason for existence. It is enshrined in the Private Schools Conditional Integration Act and is a legislative requirement. It is the “heartbeat” and soul of the school.



“The school is a Roman Catholic School in which the whole school community, through the general school programme and in its Religious instructions and observances, exercises the right to live and teach the values of Jesus Christ. These values are as expressed in the Scriptures and in the practices, worship, and doctrine of the Roman Catholic Church, as determined from time to time by the Roman Catholic Bishop of the Diocese of Auckland.

(New Zealand Catholic Education Office)

SISTERS OF MERCY, ST MARY'S COLLEGE EDUCATION PHILOSOPHY

In the spirit of the foundress of the Sisters of Mercy, Catherine McAuley, we are committed to education that is grounded in the gospels, in the teachings of the Catholic Church, especially as affirmed in the documents of the Second Vatican Council, and in respect for the dignity, worth and potential of every human person. As shown in the Constitutions of the Sisters of Mercy from the earliest times, and as quoted in the Fifth Schedule of the Integration Agreement of each Mercy College, a concern for the poor, uneducated and disadvantaged and especially for women and children, is fundamental to our mission.

Mercy Education seeks to:

- Give scope for fullness of growth in body, mind and spirit
- Respect the uniqueness, giftedness and culture of every person
- Educate for justice that arises from awareness and compassion and works towards restoring right

relationships with God, self, others and all creation

- Recognise Māori as tangata whenua and actively promote Te Tiriti o Waitangi as the partnership covenant fundamental to Aotearoa New Zealand
- Develop consciousness of the interrelatedness and interdependence of all people and all creation
- Express the mercy and justice of Jesus in interrelationships, structures and school community endeavours through practising mutuality, trust, collaboration and openness, rather than approaches which are exclusive, authoritarian or competitive
- Promote excellence, integrity and commitment in all teaching, student and school endeavours
- Provide an experience of a prayerful Catholic and Christian learning community that is open to the realities and needs of the local, national and world communities
- Encourage, through the school learning community experience, a desire for lifelong growth in faith, and in the fullest use of each person's gifts for the transformation of the earth in Christ.

Continuing the work of Catherine McAuley through:

- Confidence in God's presence and action
- Serving the Church
- Courageous discipleship
- Understanding and Compassion
- Integrity and Goodness
- Proclaiming Jesus Christ in our time and culture

SCHOOL MASS

Several times a year the whole school celebrates Mass together either at school or at St Patrick's Cathedral. Each junior Religious Education class, supported by senior students, prepares a Thursday lunchtime Mass throughout the year. The class Mass roster is advertised to families. This is a wonderful opportunity for families to join us as we celebrate our faith. We encourage our students to invite their parents and family members to their special Class Mass.



"We must strive to do ordinary things extraordinarily well"

Catherine McAuley

ST MARY'S COLLEGE BOARDS

BOARD OF TRUSTEES

The Board of Trustees key areas of contribution are:

- Representation
- Leadership
- Accountability
- Employer Rôle

Our mission: the Mercy tradition of love in action

St Mary's College mission is to provide a Catholic education in the Mercy tradition of love in action, and to prepare students for their role as Christian women in a changing world. The Board of Trustees, as the College's governing body, is committed to promoting the Mercy values of social justice, compassion for others, and the pursuit of excellence in all aspects of school life.

BOARD OF PROPRIETORS

The Sisters of Mercy Ministries New Zealand Trust appoint the Directors of St Mary's College Auckland Ltd to represent the community interests and mission of the congregation. The Board of Proprietors key areas of contribution are:

- To ensure Special Character compliance
- To undertake major building maintenance
- To modernise existing facilities/capital works
- To carry out significant emergency work not covered by insurance
- To provide and maintain infrastructure that upholds the Catholic identity and heritage

ST MARY'S COLLEGE PTFA

What we do

St Mary's College PTFA is a positive, fun and energetic group who support the school and school families through fundraising and school community activities.

PTFA goals and objectives

- Support the Board of Trustee's plans for improvements to school facilities and school services
- Support our own school families and the Catholic faith community in times of need through our commitment to pastoral care
- Support the school in fostering a strong and dynamic school community by coordinating and managing a range of social activities that benefit the school and school families

There are a number of ways you can be involved

- PTFA Member
- PTFA Sponsor
- Expert Skills and Suppliers
- PTFA Friend

STUDENT CODE OF CONDUCT

The Student Code of Conduct which is published in the student diary is a condition of entry into St Mary's College stating the underlying principles that students show respect for others and do quality work. These include the expectation that students respect staff, other students, property, the school uniform and that they attend school each day and all classes punctually. They must be equipped for all lessons, do quality work and the homework set in each subject and always behave responsibly when representing the school.

Student Code of Conduct –

Classroom rules: a) show respect for others b) do quality work

I will work to the best of my ability.

I will respect the right of others to learn.

I will respect the person and property of every other member of the school community.

I will care for the school environment.

I will show courtesy and respect towards all staff, and I will meet all their requirements in and out of the classroom.

I will arrive at school on time and attend all classes punctually.

I will wear my school uniform correctly and tidily, with pride.

I will be properly equipped for all lessons and do the homework set in each subject.

I will not bring into the school grounds or buildings: alcohol, drugs, offensive or dangerous weapons, cigarettes including e-cigarettes, lighters or matches or use them on any school occasion, or at any time when I am wearing my school uniform.

I will behave responsibly when representing the school and will obey the rules set for school teams and functions.

I will travel to and from school by the most direct route without stopping unnecessarily.

I will be courteous and helpful to school visitors and to members of the public, on the street and in public transport.

I will not bring or chew gum while at school.

Personal property such as mobile phones are not to be used or seen during class, without the teacher's permission. If they are confiscated, they will only be returned to a Parent/Caregiver of the student during school hours.

I will obtain permission from the school before I drive a motor vehicle to school.

I will take responsibility for my personal property.

I will keep my passwords private and confidential.

I will only use headphones in class with the teacher's permission.

Parent/Caregivers are reminded that the enrolment form is a legal document and that a condition of enrolment is that the student is fully prepared to abide by the rules of the school.

COMMUNICATION

ST MARY'S COLLEGE WEBSITE

The St Mary's College website is www.stmaryak.school.nz. Our website gives you information regarding the College. Parents of students can access the KAMAR Parent Portal from this website. Weekly newsletters are also available here for you to view.

ST MARY'S COLLEGE KAMAR PARENT PORTAL

Parents are able to access information such as their daughter's timetable, academic record, attendance, a calendar of events and fees/contributions through KAMAR, our Student Management Portal.

SCHOOL APP

St Mary's College has a school app which can be utilised to access school information.

OPEROO

St Mary's College uses Operoo as our digital platform to manage our school trips/events. Information about Operoo can be found at their [website](#).

REPORTING TO PARENTS

During the year there will be opportunities to meet staff and discuss student progress. These dates once finalised will be advertised in the College newsletter.

SCHOOL CURRICULUM

Year 7

Year 7 students will study the following compulsory subjects:

Religious Education, English/English for Speakers of Other Languages (ESOL), Mathematics, Science, Health and Physical Education, Social Studies, Technology, Arts (Art, Music, Drama), Languages – Chinese, French, and Te Reo Māori.

Year 8

Year 8 students will study the following compulsory subjects:

Religious Education, English/English for Speakers of Other Languages (ESOL), Mathematics, Science, Health and Physical Education, Social Studies, Technology, Arts (Art, Music, Drama),

AND 2 Languages from Chinese/French/ Te Reo Māori.

Year 9

All Year 9 students will study the following compulsory subjects: Religious Education, English/English for Speakers of Other Languages (ESOL), Mathematics, Science, Social Studies, Health and Physical Education, Arts (including Music, Art, Drama), Technology (three trimester courses of Technology, Design & Visual Communication, Digital Technologies, and Fashion & Interior Design)

AND 1 Language from French, Chinese and Te Reo Māori.

Year 10

All Year 10 students will study the following compulsory subjects: Religious Education, English/English for Speakers of Other Languages (ESOL), Mathematics, Science, Social Studies, Health and Physical Education.

AND 3 options from the following subjects:

Art, Business Studies, Chinese, Dance, Design and Visual Communication, Digital Technology, Drama, Fashion & Interior Design, French, Health Science, Music, Te Reo Māori.

Year 11, 12 and 13

All Year 11 students will study the following compulsory subjects: Religious Education and one Mathematics Course (Mathematics or General Mathematics), English/English for Speakers of Other Languages (ESOL), and Science Course (Science or General Science) AND three other subjects of their choice.

All Year 12 students will study the following compulsory subjects: Religious Education and an English/English for Speakers of Other Languages (ESOL) Course AND five other subjects of their choice.

All Year 13 students will study Religious Education AND five other subjects of their choice.

Please [click here](#) for the St Mary's College 2022 Options Booklet:



“21st Century Women of Mercy”

MUSIC PROGRAMME

One of the visions for St Mary's College is to foster the tradition of music by providing a compulsory music programme in Year 7 to 9 which enables and enhances creativity and academic development. Benefits from the scheme include improved memory, reasoning skills, concentration, brain organisation and co-ordination. Co-operation, teamwork, and self-expression are also developed. Personal development in terms of confidence, enjoyment, self-directed learning, and personal creativity can all flourish.



St Mary's College Music Department provides a wide range of musical opportunities. Students at all levels are encouraged to participate in a wide variety of bands, orchestras, and choirs.

The following instrumental tuition is offered:

Flute	Trumpet	Violin	Percussion
Oboe	French Horn	Viola	Tuba
Clarinet	Trombone	Cello	Double Base
Bassoon	Tuba	Euphonium	
Saxophone	Euphonium		

Students can also participate in the following ensembles:

Year 7 Band	Junior Chamber Orchestra
Year 7 String Orchestra	Stella Maris Ensemble
Year 8 Band	Symphonic Band
Year 8 String Orchestra	Senior Orchestra
Year 8 Choir	St Mary's Choir
Year 9 Band	Chamber Choir
Year 9 String Orchestra	Concert Band
Year 9 Orchestra	Chamber Orchestra
Year 9 Choir	Small Ensembles

The Music Department tries to create as many performance opportunities as possible. Senior ensembles can travel overseas and participate in local and International Festivals and Cultural Events. We also undertake a tour of Primary and Intermediate Schools, regular school performances and Proms concerts every year. Chamber music ensembles are invited to play regularly in the community. The Music Department also participates in religious services as part of our school's Special Character.

PASTORAL



The Pastoral Care Team is led by Deputy Principal, Elena Grant, and includes Deans, Learning Support, Counsellors, Careers Advisors, and the School Nurse.

In the Mercy Tradition 'love in action' is a key to the conduct and discipline expected at St Mary's College. Through affirmation of positive qualities of each student we aim to produce articulate, vibrant, confident, self-disciplined, and motivated Christian women with strong leadership qualities.

The Pastoral Network in the College works to ensure the care and welfare of all our students. Although all teachers in the school contribute to the well-being of students, members of the Pastoral Network have particular responsibility in this area.

DEANS AND FORM TEACHERS

The Form Teacher forms the basis of the network and plays the major role in providing for the pastoral care of students in their class. Each year level Dean works closely with Form and Class Teachers.

COUNSELLORS

The school has fully trained and experienced Counsellors who are available to assist with any personal or academic difficulties. Students and parents are encouraged to make contact when they feel they need help and support. They work with students, individually as well as with their peers and family, and can act as their advocate with Teachers and Deans. Year 7 and Year 8 students are generally referred by a Parent and /or Dean. Older students may self-refer.

STUDENT DEVELOPMENT PROGRAMMES

A Peer Support Programme is in place to assist students to make the transition to college a positive and enjoyable experience. In Term 1 the Year 13 leaders are placed with Year 7 and Year 9 Form Classes and each week participate in a series of games and activities to promote social skills.

Peer Tutors - a number of Year 12 and 13 students are available as mentors for younger students to assist with their learning.

LEARNING SUPPORT

The Learning Support team provides support for students with additional learning needs.

We recognise that our students are unique and present with a wide range of learning needs. We acknowledge and respect their individual strengths and challenges. In responding to this diversity, we are constantly researching alternative teaching approaches and strategies to enhance our students' success. Our progress and interventions are discussed and reviewed by a multi-disciplinary team during our fortnightly Diverse Needs meetings. Please contact Lorraine Evening, Head of Learning Support, levening@stmary.ak.school.nz should you wish to discuss support for your daughter's learning needs.

DEVICES PROGRAMME

We have a bring your own device (BYOD) programme for Year 8 to Year 13 students where a limited range of devices are recommended. Information has already been sent out to new students in these year levels.

Students are required to sign the Cyber Safety policy which states the procedures that they need to consistently follow to be a good digital citizen of St Mary's College.

MOBILE PHONES

If students choose to bring a mobile phone to school, it is the responsibility of each student to ensure the security of these during school hours. We discourage use during break times and use in class is at the professional discretion of the teacher for curriculum related use.

HOMEWORK

Subject teachers regularly set homework. Each student is expected to set time aside on a regular basis to complete it. Homework may consist of going over the day's lessons, set work on a particular subject, a long-term assignment which is worked on over a period of time, study of work already completed and preparation for tests/examinations.

INTERNATIONAL DEPARTMENT

St Mary's College welcomes International Students and the diversity they bring to the College. The International Department have dedicated staff who look after the international students to make sure they are happy and successful. Each student has the support of an Academic Dean who sets realistic expectations and individual timetables and an International Director who looks after their overall wellbeing and accommodation. Each international student has a buddy in their classes and the support of an international ambassador who helps students join clubs, sports and help integrate into St Mary's school life. All students are invited to join the programme.



St Mary's College is also looking for caring families to host our school's international students. This could be of interest if you have a spare room and would love to learn about new cultures. If you live in one of the surrounding areas of school, live near a city bound bus route or come into school via one of the six designated school buses we would love to hear from you.

If you can host a student, short or long term, we would love to hear from you and please feel free to pass this information on to other families who may be interested in becoming part of our homestay programme. We have a number of students visiting our school needing accommodation, ranging from two weeks, a term, or a full school year. A reimbursement of \$320.00 per week is offered in 2022. If you are enquiring about an international student attending St Mary's College or would like to know more information, please contact Sue King, International Student Director, sking@stmaryak.school.nz.



SPORTS AND PHYSICAL EDUCATION

The College has a strong sporting tradition, and all students are encouraged to participate in at least one sport each year. The Director of Sport along with staff, parents and volunteers strive to offer a varied Sports program to cater for the different interests of our students. Students are expected to prioritise playing for the school while they are at the College. Parents are urged to support school teams and inter-school games.

A Sports Handbook is available which provides a brief outline of the different sports that are available at St Mary's. Whilst the Handbook aims to provide as much detail as possible, information can often change. Please use this resource as a guide to plan your daughter's sporting activities while attending St Mary's College.

Health and Physical Education is compulsory unless students are certified as medically unfit. Swimming is part of our school curriculum, and all students are expected to participate.



CO-CURRICULAR ACTIVITIES

Co-curricular activities are an important feature of student life. There is an expectation that students take part in the wide variety of activities that are offered throughout the year. These promote school spirit, fair play, participation and having fun.

Amnesty International	Dragon Boating	Lacrosse	Stage Challenge
Art Club	Drama	Kapa Haka	St Vincent de Paul
Badminton	Duke of Edinburgh Award	Librarian	Swimming
Basketball	Environmental Group	Liturgical Dance	TeenFit
Book Clubs	Equestrian	Missions	Tennis
Choirs	Football	Netball	Touch Rugby
Concert Band	Future Problem Solving	Orchestra	Volleyball
Cricket	Games club	Orienteering	Waterpolo
Cultural Groups	Gospel Choir	Sacramental Group	Writing Club
Dance	Hockey	Servant Leaders	
Debating	International Club	Skiing/Snowboarding	



TRAVEL INFORMATION

Please be aware that St Mary's College does not have a formal contract with the following bus companies: Kiwi Coaches, Coachways NZ, NZ Buses or Auckland Transport.

Travelling on these buses is a commercial arrangement between the companies and Parents/Caregivers. Therefore, if the buses arrive late, we have no jurisdiction. Please contact the bus companies directly if you have any concerns about their service. See below for their contact details:

These bus runs are operated by: Coachways NZ
David Marsden on info@coachways.co.nz Ph. 09 276 4130
003 Bus Run Panmure/Ellerslie/Greenlane
005 Bus Run Papakura /Manurewa/Manukau
006 Bus Run Mangere/Onehunga/Mount Eden
(See flyer on next page for more information)

These bus runs are operated by: Auckland Transport
Craig Delahunty on Craig.Delahunty@nzbus.co.nz Ph. 09 373 9125
500 Bus Run Point Chevalier Beach/Herne Bay/Westmere
501 Bus Run Custom Street to School (Britomart)

These bus runs are operated by: Kiwi Coaches
Calvin West on info@kiwicoaches.co.nz Ph. 09 636 5232
001 Bus Run New Lynn/Glen Eden/Titirangi/Kinross/White Swan/Richardson/
Waterview Tunnel/Ponsonby
002 Bus Run Green Bay/Godley/Connaught/ Gilfillan/Blockhouse Bay/Great North/
Point Chevalier/Garnet/Cox's Bay/Jervois

This bus run is operated by: Brougham Buses (private bus run)
Paul Puna www.broughambuses.co.nz Ph. 021 439 966
Private bus runs from Pukekohe and Drury

An AT HOP Card is needed for the following services:

This ferry run is operated by: Fullers Ferry's
www.fullers.co.nz Ph. 09 367 9111
Devonport Ferry/Stanley Bay/Bayswater

Trains - South/West

These train runs are operated by: AT Transport
Ph. 09 366 6400 <https://at.govt.nz/bus-train-ferry/at-hop-card/>
501 Britomart to school & return school bus to and from St Mary's College/Britomart
All students are required to show the Mercy value of Respect in all aspects of their behaviour when traveling to and from school. Please see the guidelines for behaviour on our school app: Guidelines for Behaviour on the Buses.

SCHOOL UNIFORM

St Mary's College has a high-level of expectation that all students will wear their uniform with pride. This always means wearing the uniform correctly and taking personal presentation seriously. Students are required to wear the correct uniform, in the correct manner, between home and school. This includes a blazer, or school jacket in winter or shirt in the summer. It is expected that the uniform is clean, always ironed and is always mended. Make-up and nail polish is not allowed.

Uniform items can be purchased from either Elizabeth Michael Uniforms, 4 Bond Street, Grey Lynn or register to purchase online at www.elizabethmichael.co.nz, quoting **SM196** as your school code; **Ph:** (09) 358 1680 uniforms@elizabethmichael.co.nz or St Mary's College Second-Hand Uniform Shop **email address:** office@stmaryak.school.nz.

JUNIOR SCHOOL UNIFORM – YEAR 7-10

Shirt

A school chambray blue, short sleeved shirt with the St Mary's College emblem on it. There is also available for winter a chambray blue long sleeve shirt that can be worn but is optional.



Skirt

Royal blue school skirt worn just above the knee



Cardigan

Navy blue school cardigan, and has the St Mary's College emblem on it.



Blazer

Royal blue with navy stripe blazer and must be worn at school events and at school assemblies during Term 2 & 3.



SENIOR SCHOOL UNIFORM – YEAR 11-13

Shirt

A white, short sleeved shirt with the St Mary's College emblem on it. There is also available for winter a long white sleeve shirt that can be worn but is optional. In 2023 the white shirt is compulsory.



Skirt

Royal blue school skirt worn just above the knee



Year 11

Navy full length school skirt worn in Year 12-13



Year 12-13

Cardigan

Navy blue cardigan in Years 11-12 and a red cardigan in Year 13. Both have the St Mary's College emblem on them ONLY.



Year 11-12



Year 13

Blazer

Navy blazer and must be worn at school events and school assemblies during Term 2 & 3.



Year 11

Year 12-13

Sandals

Year 7-13 in Term 1 & 4 can wear black leather Roman sandals or similar (worn without socks)



Shoes

Year 7-13 plain black leather school shoes in Term 1-4, compulsory in Term 2 & 3 (no sports, canvas or beach shoes are allowed).

Socks/Stockings

Year 7-11 Term 1 & 4 white ankle socks if wearing shoes. **Term 2 & 3** black stockings (black knee highs are not to be worn) or white ankle socks worn with shoes.

Year 12-13 Term 1 & 4 black ankle socks if wearing shoes. Term 2 & 3 black stockings are to be worn.

PE Gear

Royal blue shirt and royal blue PE shorts. Plain sports shoes with non-marking soles and plain white ankle socks. A St Mary's College sports tracksuit may be worn.



Swimsuit

Dark coloured, one piece with compulsory bathing cap, preferably in the house colour.

OPTIONAL UNIFORM ITEMS AND OTHER UNIFORM REQUIREMENTS

Hair - Hair of shoulder length or longer must be tied back. Natural hair colour only. Students may wear plain navy or black hair ties (Year 7-12 Blue and Year 13 red). Narrow blue or black headbands. Elastic hair tie.



Scarf - Plain navy blue or St Mary's College scarf (optional in winter only)

Anorak - A regulation school anorak in winter is available (optional)

Umbrella - School umbrella (optional)

Raincoat - Plain, navy-blue raincoat may be worn over the blazer outside in wet weather

Sun Hat - St Mary's College cap or bucket hat is available (optional)

Jewellery - No jewellery or piercings are to be worn except for one small, metal, stud earring in the lower lobe of each ear. No pearl, diamante, or sleeper earrings. A watch can be worn. Necklaces, taonga must not be visible.

SCHOOL UNIFORM SUPPLIERS – ELIZABETH MICHAEL UNIFORMS

St Mary's College uniforms are supplied by Elizabeth Michael Uniforms.

Elizabeth Michael Uniforms

4 Bond Street

Grey Lynn, Auckland

Ph. 358 1680 email: uniforms@elizabethmichael.co.nz

Shop hours are as follows:

Monday - Thursday 9.00am - 5.00pm

Friday 9.00am - 4.00pm

Saturday 9.00am - 12 noon

Uniforms - Special Fittings

Elizabeth Michael Uniforms offers a "Made-to-Measure" service at no extra cost to those students who fall outside our school uniform size range. Please contact Leanne at leanne@elizabethmichael.co.nz and advise your name, child's name, year group and your contact phone number. We will contact you regarding an appointment and any relevant contact rules that will apply based on current covid contact restrictions.

SECOND-HAND UNIFORM SHOP

Located in the MK Centre, the shop is open Wednesday, 3.20pm-4.00pm, in term time only during the school year. The Second-Hand uniform shop will also open in late January, prior to school commencing for 2023.

If you have any questions or queries, please email office@stmaryak.school.nz.

FEES* & CONTRIBUTIONS SUMMARY – 2023

Please note these are the 2022 fees* & contributions summary. The 2023 summary is still to be finalised.

Year 7 - 8

Attendance Dues	\$468.00
Subject Costs	\$265.00
Music Tuition Contribution	\$120.00
Building Contribution	\$299.48
Proprietors' Contribution	\$1,286.96
General Purpose Contribution	\$592.00
Compassionate Fund	\$40.00
PTFA Contribution	\$40.00
The Catholic Institute	\$12.00
Special Character Contribution	\$50.00
Total per Year	\$3,173.44
Per Term	\$793.36

Year - 9-13

Attendance Dues	\$916.00
Subject Costs	\$255.00
Music Tuition Contribution	\$120.00
Building Contribution	\$299.48
Proprietors' Contribution	\$1,286.96
General Purpose Contribution	\$592.00
Compassionate Fund	\$40.00
PTFA Contribution	\$40.00
The Catholic Institute	\$12.00
Special Character Contribution	\$50.00
Total per Year	\$3,611.44
Per Term	\$902.86

Online secure payment fees apply of \$0.50 per transaction. Bank surcharge for credit card 2.5%

Compulsory* Attendance Dues \$468.00 (Years 7-8) per annum \$916.00 (Years 9-13) per annum	<ul style="list-style-type: none"> As a condition of enrolment at an Integrated School, there is a legal requirement for parents to pay Attendance Dues (Education and Training Act 2020). A legally binding charge for all enrolled students Does not qualify for a tax rebate
Subject Costs \$265.00 (Years 7-8) per annum \$255.00 (Years 9-13) per annum Music Tuition Contribution \$120.00 per annum	<ul style="list-style-type: none"> Covers take home items, school diary and student ID card. Instrumental, voice and group tuition from Itinerant Teachers of Music (21% Ministry of Education funded, 65% Board of Trustees funded and 14% contributed by families. Contribution for Years 7-9 and Years 10-13 if participating in groups
Buildings Contribution \$299.48 per family per annum Proprietors' Contribution \$1,286.96 per student per annum	<ul style="list-style-type: none"> Pays for long-term capital developments as per the Development Plan Qualifies for a tax rebate These contributions go towards upgrading and maintenance of the buildings and facilities around the school to provide infrastructure and to uphold the Catholic identity and heritage of St Mary's College Qualifies for a tax rebate
General Purpose Contribution \$592.00 per student per annum	<ul style="list-style-type: none"> Your contribution goes towards funding equipment and the many programmes around the school. The College provides a high quality of academic education and extensive opportunities. It also allows the school to reduce class sizes and be able to offer a wider range of subject choices Pays for learning resources, equipment, IT facilities Pays for maintenance and upgrading of physical environment Qualifies for a tax rebate
Compassionate Fund Contribution \$40.00 per annum PTFA Contribution \$40.00 per annum	<ul style="list-style-type: none"> The Compassionate Fund offers financial support for disadvantaged students - please see the enclosed Compassionate Fund brochure Qualifies for a tax rebate Supports the PTFA in their fund-raising projects e.g., turf for courts, curtains Qualifies for a tax rebate
The Catholic Institute Contribution \$12.00 per annum Special Character Contribution \$50.00 per annum	<ul style="list-style-type: none"> Contribution towards development of Religious Education Curriculum forwarded to the Catholic Institute Qualifies for a tax rebate Covers costs associated with supporting the school to deliver a high quality Catholic Special Character education, collected on behalf of the Catholic Education Office and Qualifies for a tax rebate

CHARGES FOR TRIPS ACTIVITIES

Trips, activities, and sports will be charged separately. Information will be emailed to Parent/Caregiver through Operoo. Please use the payment method as instructed in the email.

Catholic Special Character Contribution

SUPPORTING
CATHOLIC EDUCATION
IN OUR SCHOOLS



The Catholic Special Character contribution is used to fund the staff and services provided by the Catholic Education Services Board who are responsible, on behalf of the Proprietor, for safeguarding and strengthening the Catholic Special Character of our schools.

The contribution is \$12.50 per term per student or \$50 per student per year.

The contribution is tax deductible and a 33% refund can be claimed from the IRD.

For more information:

www.aucklandcatholic.org.nz/catholic-education-services/

Phone: (09) 3603091 **Email:** ces@cda.org.nz

St Mary's College is a non-profit organisation, and all contributions go into providing for your daughter's education. As we welcome your family in joining the St Mary's College Community there is an expectation that you will become involved on many levels and support the school financially.

A statement for all school charges/contributions will be emailed to you at the start of the school year and each term during the year. A tax donation receipt for the period ending 31 March will be issued for contributions paid during the financial year.

Our preferred method of payment is using the parent portal. Your log in details will have been issued to you when your daughter starts at the college via an email at the beginning of the school year. Once on the portal click "Financial" tab.

Providing for
Catholic Schools
in the Auckland
Diocese

THE MARY THOMAS BUILDING
Rozzini College, Tokapuna



ATTENDANCE DUES

Attendance Dues are used to pay for building related costs at Catholic Schools in the Auckland Diocese. Paying Attendance Dues is a condition of enrolment for all students attending New Zealand Catholic Schools. Attendance Dues are compulsory – there is a legal requirement for parents and caregivers to pay Attendance Dues under the Education and Training Act 2020.

ATTENDANCE DUES ARE:

2022	PRIMARY STUDENTS	SECONDARY STUDENTS
per year (incl. GST)	\$468	\$916
per term (incl. GST)	\$117	\$229

For more information:
www.aucklandcatholic.org.nz/Compulsory-Charges-and-Contributions
Phone: (09) 360 3040 **Email:** acfi@cda.org.nz





“We must strive to do ordinary things extraordinarily well.”

Catherine McAuley