











St. Mary's College Remote Learning Plan 2020 Parent Information

At St. Mary's College we have a range of online platforms available to support student ongoing learning through our Remote Learning Plan. Our staff will use a range of communication and learning methods such as those below. Students are familiar with using these tools in the classroom.

			
Microsoft Teams	One Note	Outlook	Office365
This is where students will find the conversations tab, assignments	This is where students will find the majority of your classwork.	This is access to you emails.	This gives students access to Word, Powerpoint, Excel and so on
			
Education Perfect	Kahoot	Subject Specific Tools	
This is used by a number of subject areas for revision, course work and vocab learning.	These are the interactive quizzes that students are used to using in the classroom.	There will be a number of subject specific tools that students are used to using and will continue to use, this includes SciPad, Desmos and Turnitin.	

Connecting Online

As far as possible, we have checked on the access to devices and internet connection for all our students. We will endeavor to offer both online and offline options for study. We believe that there are steps in place at a national level to support families with access to internet and most telcos have removed data caps. We appreciate that there may be technical difficulties and will work through these.

Learning Time

We encourage all learners to set themselves up with a daily structure. We have based our learning at home plan around the current timetable, but appreciate that this may not be realistic for all students.

Students have been reminded that they will potentially be sharing a working environment with other members of the family.

How Will Learning work?

All Faculties are planning a range of activities for learners and have also discussed how teachers will connect with students directly. We are realistic that learning will not look the same as it does when students are at school and teachers are prioritizing essential learning.

In some practical subjects it will not be possible to complete practical tasks that require the use of school facilities or specialist equipment. Alternative tasks will be offered.

For families, in the event of an extended closure, a weekly plan of learning will be communicated for all subjects across the School.

We also appreciate that some students may be unwell and unable to complete the work.

Support From Teachers

Teachers will have set times (based on when their lessons are usually on) where they can answer questions. If a student has a general question about the work that has been set, they need to ask the question in the conversations tab of their TEAM. This means that others in the class will also benefit from the clarification.

Students can email their teachers if necessary and they will get back to them as soon as possible. However, TEAMS will be the quickest option.

Assessment and NCEA

We are continuing to follow our NCEA assessment policy, in line with guidance from NZQA. If a student is unable to complete an assessment, please use the form that has been sent to you in CareMonkey. Should schools be closed for an extended period of time faculties may defer assessment and alter deadlines. We will work to ensure that assessments continue to be reliably and consistently managed, in order to maintain the integrity of the assessment.

Family Support

You can support your student's learning by checking in with them and their work plan each day. Encourage them to take breaks, seek fresh air and maintain a balance of online and offline time.

Make sure that they have checked their email, provide food and water to keep them fueled, assist with setting up of a place to work and ensure that they have a support person.

If students do not have home access to the internet, the school can make temporary arrangements – please contact the school if this is the case.

Families also need to support good digital citizenship practice. [Netsafe](#) has a number of useful resources to support families.

In the event of extended period of closure, a weekly update will be sent to families with a brief outline of what is being completed in each subject.

Social Support

We are conscious of the need for students to stay connected socially. There will be a number of (optional) school initiatives to support this.

In the event of an extended period of closure we will use tools such as Forms to get feedback from students/parents about how home learning is progressing for them.

Our special character continues to sit at the heart of what we do. With there being no masses in the Diocese, there are a number of options for online masses that students could attend.

Communication

Where possible we ask you to keep in contact with the school, particularly if your daughter is diagnosed with COVID-19 or need some extra support.

Deans are the first port of call for parent communication or the absence system can also be used.

The school counselling team is set up to work remotely.